



IMAGERY INTERNATIONAL

BYLAWS Revised August 2008

ARTICLE I-NAME AND PURPOSE

Section 1. Name. The name of this Association shall be Imagery International.

Section 2. Purpose. The purposes of this Association shall be:

- a) To foster fellowship, enhance communication, encourage personal and professional development, provide educational support, and establish a forum for individuals whose common bond is interest in the practice and expanded use of Imagery for the enhancement of health and well-being.
- b) To develop, teach, foster, and broaden the awareness and use of Imagery in support of innate personal healing.

ARTICLE II-MEMBERSHIP

Section 1. General. Any person who shares a commitment to foster the purposes of the Association shall be eligible for membership.

Section 2. Types of Membership. The Association shall include 2 types of membership: Regular and Honorary.

Section 3. Requirements for Membership

- a) REGULAR. Regular members are trained or offer trainings or are receiving training in a specialized use of imagery. Regular members can vote and are required to pay dues. Dues may be paid at a reduced rate at the Board's discretion.
- b) HONORARY. A member to whom the Association's Board of Directors extends special recognition in honor of their service to the field of Imagery. Honorary members may vote and are not required to pay dues. Honorary members do not pay dues.

Section 4. Loss of Membership. A person's membership may be terminated by action of the Board of Directors for failure to pay dues or for behavior not in keeping with the stated purposes of, and requirements for membership in, the Association. Any member against whom such action is taken shall have the opportunity to have a full hearing before the Board of Directors. Eighty percent of the governing board must agree to the expulsion. Proxy votes are acceptable.

Section 5. Ethics Statement. To maintain membership in good standing, a Regular member shall be current with their dues. All members will honor the importance of the Association's purposes. In addition, he/she will maintain high personal and professional integrity and adhere to the ethical standards specified by the respective licensing and certification boards.

ARTICLE III - OFFICERS AND BOARD OF DIRECTORS

Section 1. Officers. The officers of this Association shall be President, President-elect, Membership Chair, Treasurer and Secretary.

Section 2. Board of Directors. The appointed officers and other Board Members shall constitute the Board of Directors. New Board members and officers shall be appointed by the current Board. The number of Board Members may range from three to seven.

Section 3. Eligibility to Hold Office. All members of the Board of Directors shall be Regular or Honorary members of the Association in good standing.

ARTICLE IV - ELECTION AND TERMS OF OFFICE

Section 1. Appointment of Officers. The appointment of Board officers, shall take place at the annual Board retreat or such meeting that is designated for said appointment.

Section 2. Succession to the Presidency. The President-elect shall be a current Board Member and be appointed by the Board at the annual Board Retreat. The President-elect shall automatically become President of the Association at the conclusion of the term of office, resignation, loss of membership, or death of the President. In the event the President-elect becomes unable to complete his/her term or assume the office of President, the Board of Directors will appoint a new President-elect.

Section 3. Terms of Office. The Board Officers shall serve for a period of two years or until their successors are appointed. Other Board Members will each serve three years on a rotating basis. Terms of office shall be January to December. In the event that any of the said officers becomes unable to complete his/her term of office, the Board may appoint another Board member to complete his/her term. If any Board Member is unable to complete his/her term, the Board may appoint someone from the membership to complete his/her term.

ARTICLE V - DUTIES OF OFFICERS

Section 1. Duties of President. The President shall:

- a. Be the chief officer of the Association, and shall be chairperson of and preside at meetings of the Board of Directors and of the members.
- b. In general, supervise and control all of the business and affairs of the association.
- c. Be responsible for getting appropriate forms to the IRS in a timely manner.
- d. Perform other duties as devolve upon this office.

Section 2. Duties of the President-elect. The President-elect shall perform the duties of the President in his/her absence or incapacity, or at the request of the President.

Section 3. Duties of the Membership Chair. The Membership Chair shall:

- a. Be computer literate including database management.
- b. Maintain a current roster of members of the Association.
- c. Coordinate member retention and new member recruitment strategies
- d. Promote membership growth through contacts with other organizations.
- e. Work with bookkeeper or office manager to receive updated data as members renew and to send out renewal notices.
- f. Perform such other duties as devolve upon this office.

Section 4. Duties of the Treasurer. The Treasurer shall:

- a. Keep the Association records.
- b. Maintain financial records, provide oversight for the financial health of the association and give quarterly reports.
- c. Be responsible, in conjunction with the bookkeeper, for maintaining financial records in Generally Accepted Accounting Practices (GAAP) format. S/he will prepare a fiscal report and will complete financial reports obligated by the IRS. We will maintain an open book policy.
- d. Be responsible (in conjunction with the bookkeeper) for keeping track of parties owed any tax related paperwork.
- e. Send out 1099s as needed.
- f. Perform such other duties as devolve upon this office.

Section 4. Duties of the Secretary. The Secretary shall:

- a. Take minutes of meetings to be kept in Association records.
- b. Send out correspondence for the Association.
- c. Perform such other duties as devolve upon this office.
- d. Regularly review any telephone calls received at our centralized number.

Section 5. Duties of the Board of Directors. The Board of Directors will serve as a policy-making body on matters affecting programs of the Association, such policy to be approved by the membership at the business meeting of the annual meeting. Board Members may also be assigned specific responsibilities such as: Publications Editor, Conference Coordinator, Manager of online discussion groups, Marketing Chair, Education Chair, etc.

ARTICLE VI - MEETINGS

Section 1. Meetings of the Association. The annual meeting of the Association shall be under the direction of the Board of Directors.

Section 2. Meetings of the Board of Directors. The Board of Directors shall meet via conference call once a month. Every effort will be made to have an annual Board Retreat. The President of the Board may call additional meetings as needed.

Section 3. Conduct of Meetings. The meetings shall be conducted according to Robert's Rules of Order.

Section 4. Quorum. A simple majority of the total number of members currently on the board shall constitute a quorum.

ARTICLE VII. COMMITTEES

Section 1. Appointment. Committees may be created as needed to promote the purposes of the Association.

ARTICLE VIII - PUBLICATIONS

Section 1. Kind and Number. The association shall publish one or more official publications.

Section 2. Editorial Board(s). For each publication, the President shall appoint, with the approval of the Board, an Editor and such members of an Editorial board as may be deemed advisable.

ARTICLE IX - Dues, Special Assessments & Fiscal Year

Section 1. Dues. Annual dues shall be set by the Board of Directors each year and shall include an on-line subscription to any official publications and/or newsletters. Those members requesting a printed and mailed copy of ImagiNews shall be charged, in addition to their dues, a reasonable annual fee for printing, postage and handling. The Board of Directors shall reassess these fees to account for cost increases.

Section 2. Fiscal Year. The fiscal year of the Association shall be from January 1 to December 31.

ARTICLE X - AMENDMENTS

Section 1. Bylaws. These Bylaws may be amended by the affirmative vote of three-fifths of the members of the Association voting by an on-line or mailed ballot. Copies of proposed amendments shall be made available to all members of the Association at least 30 days prior to the vote, or 30 days prior to the date when the ballot must be postmarked or completed on-line.

ARTICLE XI - DISSOLUTION

Section 1. Dissolution. Upon the dissolution of Imagery International, the Board of Directors, after paying or making provision for the payment of all the liabilities of Imagery International, will distribute all assets to one or more charitable, educational, or scientific organizations as shall at the time qualify as a nonprofit organization in accordance with the Internal Revenue Code. Any assets not so disposed of shall be disposed of by a court of the appropriate jurisdiction.